



Coffee Analysts

Unbiased Scientific Analysis of Coffee & Tea Products Since 1994



HOW TO SUBMIT SAMPLES

Products are defined as items from the single manufacturing batch, production day, or from a specific time within the production day, for example; beginning, middle, or end. All samples should be clearly marked for the name of the client and identified for the testing project. Please be sure to accurately complete commodity codes for international shipping, FDA documents, and declaration forms. *The client is responsible for all shipping and logistics costs for sending and receiving products, including customs fees, entry fees, duties, and taxes.*

Green Coffee Analysis:

Quantity: 550 grams of green coffee per product.
Sampling: Composite samples should be drawn from at least 10% of the number of bags in the lot, producing a representative sample. Coffee should represent the usual quality for export or import, purchase or sale.
Package: Double-sealed bag to avoid leaking or spilling during shipping.
Identification: Country of Origin, ICO Marks and Container Number.
Optional Information: Certification, grade details, harvest year, cooperative or shipper name.

Roasted Coffee, Soluble & Tea Analysis:

Coffee Quantity: 5 packages per product. Less packages may be required for 2 lb. or larger sizes.
Tea Quantity: 20 individual-cup bags, 5 full-pot bags, or 150 grams of loose tea.
Package: Sealed and labeled as usual, ready for distribution or sale.
Identification: Use by date, manufacture date, time period (B, M, or E).
Optional Information: Product specifications, roaster/supplier name.

Single-cup (filtered and unfiltered products) & Ready-To-Drink Analysis:

Single Serve Quantity: 24-28 single-serve packages per product (2 retail boxes).
Ready-To-Drink Quantity: 4 Bottles per product
Package: Sealed and labeled as usual, ready for distribution or sale.
Identification: Use by or manufacture date, production time, and product code.
Optional Information: Product specifications, roaster/ supplier name.

Concentrate, Extract, Flavors Analysis:

Extracts & Flavors: 4 fluid ounces.
Concentrate & Soluble: Enough quantity to prepare 16 fluid ounces of beverage
Package: Sealed and labeled as usual ready for distribution or sale.
Identification: Manufacture date, product code
Other: Dilution formula for sensory analysis, MSDS forms (if applicable)
Optional Information: Product specification, supplier name.

All product samples should be sent to:

**Coffee Analysts, 110 Riggs Road, Suite B, Hinesburg, Vermont USA, 05461
Telephone +1-802-864-5760 / +1-800-375-3398**